

**Columbiana County Career and Technical Center- Adult Education  
Nursing Programs Addendum COVID-19 Infection Policy – 9/21/2022**

I \_\_\_\_\_ (student name) have been given the new or updated COVID-19 policy that has changed since the current academic year started. These changes have been approved by faculty and are effective immediately. I agree to abide by the updated COVID-19 changes that have been given to me and will add the updated policy to my current handbook. This signed agreement will be put in my student file.

**Current policy reads:**

**COVID-19 ADDENDUM for STUDENT HANDBOOK**

**July 27, 2020**

In accordance with the CDC and the Ohio Department of Health, the following addendum is added to the Handbook this year to cover the unprecedented changes to attending school this year.

1. If a student, staff, or administrator begins to show symptoms or has a temperature above 100°F while at school, they must immediately be separated from other students and staff.
2. Students, staff and administrators should practice frequent handwashing for at least 20 seconds when hands are dirty, before and after eating, and after using the restroom.
3. The school maintenance department will clean surfaces frequently, paying close attention to high touch areas and shared materials, and make sanitation wipes or disinfectants labeled for use against SARS-CoV-2 (COVID-19) available in each room and common space.
4. Keeping a distance of six feet or more between people adds another layer of prevention against the spread of COVID-19 by minimizing the chance of coming into contact with the virus through respiratory droplets.
5. Face coverings will be required as they are critical to preventing the spread of the virus from person-to-person.
6. Clinical sites may require the additional use of shields.
7. Visitors will be prohibited from entering school buildings.
8. Pursuant to Ohio Department of Health guidelines, students and staff should notify the school if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They also should notify the school if they are quarantined. Personnel and students with known exposure to someone with diagnosed or presumed COVID-19 must self-quarantine at home for 14 days.
  - a. The time missed will be excused, however, all work must be made up in a timely manner upon return.
  - b. A limited number of makeup dates for clinical will be available at the end of each quarter. Students may not be able to progress if there are not enough clinical experiences to make up for the missed time. This scenario would happen if a student missed clinical for other reasons, then missed for COVID.
9. Any student putting another student or staff member in danger of COVID will be subject to disciplinary action as described on page 44 of student handbook under “Safety Violations”. This includes invading someone’s personal space, touching materials belonging to another student, and spreading germs intentionally, to name a few.

Updated policy reads:

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**Please follow the following protocol if you are experiencing COVID-19 symptoms (a list of COVID-19 symptoms can be found on the CDC website):**

- Provide a positive COVID-19 test result. The result must be an official result from a healthcare facility or pharmacy. The verification of positive Covid-19, must be on an official letter head and signed by a Licensed Medical Professional. The provided documentation **cannot** be a copy or a picture. Unless this document is provided on the day the student returns, the student will be counted absent.
- If a positive test is confirmed:
  - Please immediately contact Mrs. DeLullo **by email at [nina.delullo@ccctc.k12.oh.us](mailto:nina.delullo@ccctc.k12.oh.us)**, for quarantine/isolation guidelines after receiving a positive test. CCCTC follows the CDC guidelines for COVID-19. Please refer to the CDC website for the latest up to date guidelines.
  - While out on quarantine/isolation, the student **must** zoom for all required school theory hours (including tests and quizzes.) All missed work and hours, including clinical and labs, must be made up hour for hour in a timely manner.
  - Failure to make up the missed hours before the start of the next quarter or graduation will result in dismissal from the program.
- If it is brought to the school’s attention that the student is working while in quarantine/isolation, the student will be dismissed from the program for unprofessionalism and dishonesty. **NO EXCEPTIONS!**

Please note these policies may change, if the CDC issues updates and additional guidance regarding Covid-19.

These changes have been approved by faculty and are effective immediately.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Administrator \_\_\_\_\_ Date \_\_\_\_\_

Signature