

NOTICE OF VACANCY

Title: LANDSCAPE & ENVIRONMENTAL DESIGN INSTRUCTOR

Summary: This individual will be responsible for instruction of a career technical Landscape & Environmental Design program and must possess the professional and technical knowledge, skills and abilities to create an effective learning environment for students. This program is designed to be a two-year career technical program. This will include providing instruction in the application of basic principles of plant science; instruction in the basic skills of agriculture mechanics including the safe operation of equipment; and, through the FFA youth club, the application of basic leadership, citizenship and personal development skills.

Minimum Qualifications:

- Possess or be eligible for a license/certificate appropriate for the position.
- Recent experience in the agriculture field.
- Competent to teach areas included in the course of study.
- Be able to relate well to teenagers.
- Be able to organize subject matter and time.
- Possess good written and oral communication skills.
- Be able to work cooperatively with staff, students, parents, and community.
- Maintain high personal and professional standards of conduct and dress appropriate to the position.

Duties and Performance Expectations:

1. Plan the total instructional program to be offered.
2. Organize and serve as advisor to a Career Technical Student Organization. Involve all the students in the activities of the club.
3. Organize and conduct local advisory committee meetings for the program on a regular basis.
4. Maintain an accurate inventory of all equipment and supplies.
5. Prepare and conduct classroom teaching.
 - a. Plan course of study for the entire year. This course of study should be based on performance objectives necessary for the successful entry into the occupation being taught.
 - b. Develop weekly lesson outlines and daily teaching plans that are appropriate to the Columbiana County Vocational School District and which include:
 - Performance objectives
 - Recent technical information
 - Educational experiences
 - Interest techniques to motivate students
 - Evaluation procedures to measure student progress
 - c. Develop or secure instructional materials.
 - d. Conduct a well-managed class through:
 - Motivation of students
 - Assertive but fair classroom discipline
 - The use of well-developed lesson plans
 - Planned student participation
 - Provide for student's Occupational Experience Program. It is the responsibility of the teacher to provide for students' occupational experience and to instruct and supervise the students in keeping complete accurate records of their experience.

6. Cooperate in conducting the FFA program. The FFA is an integral part of the total agriculture program and all students should be involved in the activities of the club.
7. Participate in the activities of other agricultural organizations and utilize community resources in conducting the instructional program.
8. Maintain department facilities and equipment.
 - a. Keep the classroom and laboratory facilities neat and orderly.
 - b. Maintain an inventory of all tools, equipment, instructional materials and supplies.
 - c. Arrange for maintenance and repair of tools and equipment.
 - d. Develop a budget each year to be submitted to the supervisor for the purchase of new and replacement equipment, supplies and instructional materials for conducting the program.
9. Prepare and submit department reports as required.
10. Provide for the placement and follow-up of students in occupations for which they have been prepared.
11. Attend professional growth and required in-service meetings.
12. Complete all required reports and forms.
13. Operate within the framework of the policies and procedures of the district.
14. Establish major performance goals for the year, in September, in a meeting with the director.
15. Complete all other reasonable tasks as may be assigned by the director.
16. Maintain valid and appropriate certification/licensure through the Ohio Department of Education and as set forth in the individual teacher's contract.

Conditions of Employment:

1. Length of employment . . . 184 contractual days.
2. Hours per day . . . Seven (7) hours and Five (5) minutes per day
3. Salary . . . based on experience
4. Fringe Benefits . . . Per negotiated agreement
5. Begin . . . School Year 2024-2025

Procedure:

If interested, make application to Jeremy Corbisello, Assistant Superintendent, Columbiana County Vocational School, 9364 State Route 45, Lisbon, OH 44432. 330-424-9561, extension 114.

The Columbiana County Vocational School District is an EQUAL OPPORTUNITY EDUCATIONAL INSTITUTION. Employment and educational opportunities are offered without regard to race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The Columbiana County Career Center is in compliance with TITLE VI, TITLE IX, AND SECTION 504. The coordinator, Curt Kaiser, has offices located at the Columbiana County Career Center, 9364 State Route 45, Lisbon, OH 44432, telephone (330) 424-9561 extension 117.

Posted: April 5, 2024

Deadline to Apply: Until Filled